

Step by Step Instructions & checklist for applying Fresh OCI



The completion of the application may take up to 30 minutes



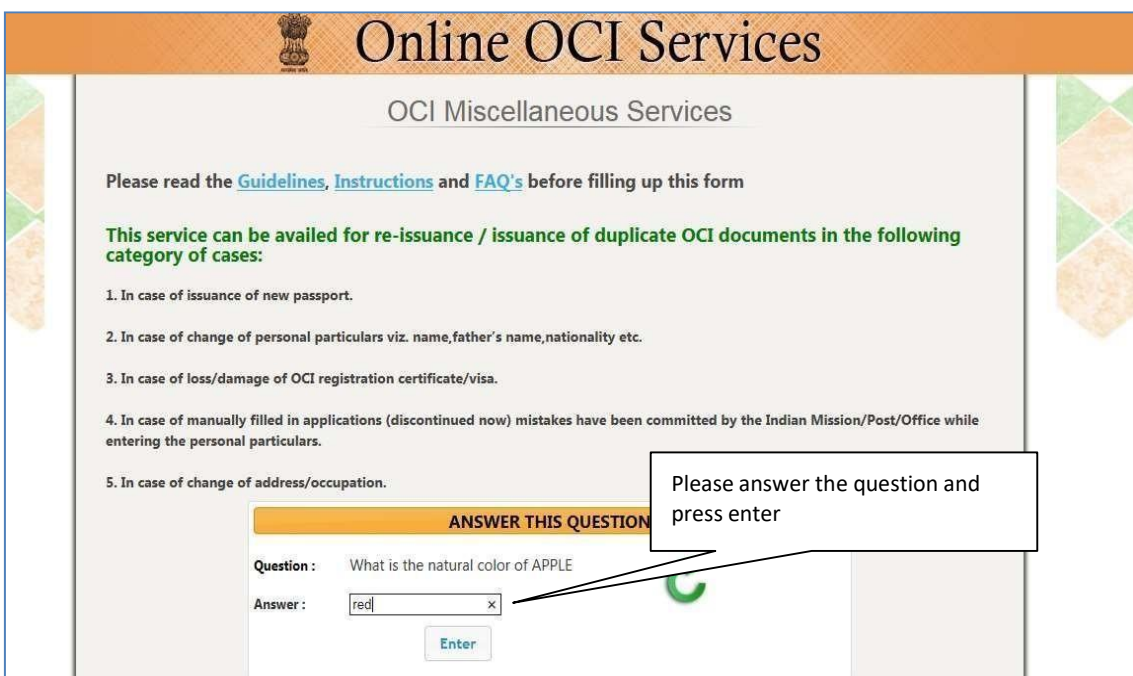
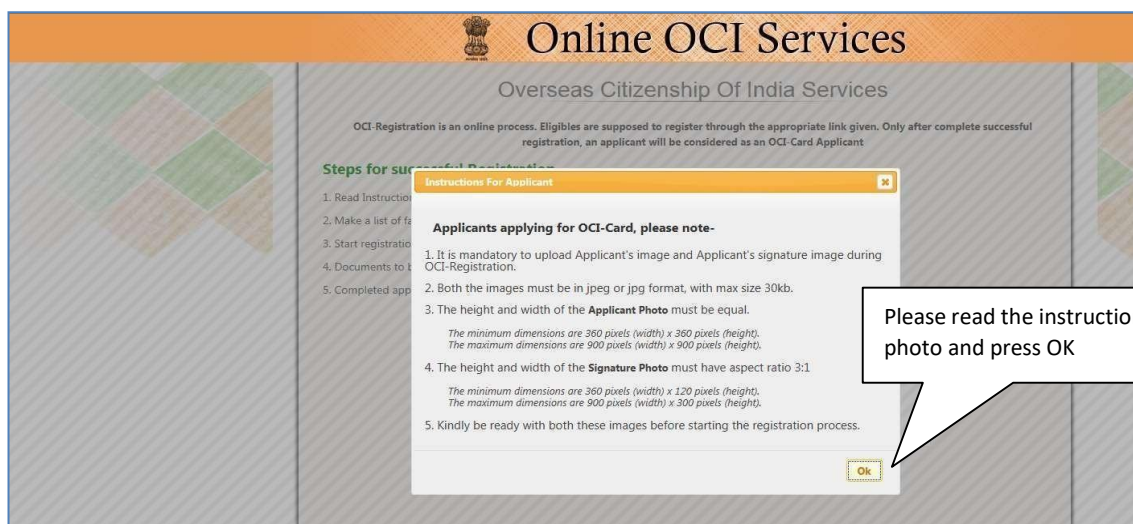
⚠ Kindly be ready with Scanned copy of the following items before starting the registration process.

Applicant's Photo The images must be in jpeg or jpg format , with max size 500kb	The height and width of the Applicant Photo must be equal. The minimum dimensions are 200 pixels (width) x 200 pixels (height) The maximum dimensions are 1500 pixels (width) x 1500 pixels (height). The minimum dimensions are 200 pixels (width) x 67 pixels (height). The maximum dimensions are 1500 pixels (width) x 500 pixels (height).		
Applicant's Signature The images must be in jpeg or jpg format , with max size 500kb	The height and width of the Signature Photo must have aspect ratio 3:1 The minimum dimensions are 200 pixels (width) x 200 pixels (height) The maximum dimensions are 1500 pixels (width) x 1500 pixels (height). The height and width of the Signature Photo must have aspect ratio 1:3. The minimum dimensions are 200 pixels (width) x 67 pixels (height). The maximum dimensions are 1500 pixels (width) x 500 pixels (height). "Paint" software can be used to resize the photos		
Documents Document-Upload Section of Online OCI-Registration	Max file size allowed for a document file is 1000 kb Please scan the documents in a single file for each category as mentioned below for uploading. The document file should be in PDF format An A-4 size page document Color scanned at 100 DPI (Dots per inch resolution) will generate of file of between 200-250 kb.		
It is <u>mandatory</u> to upload all the requisite documents on the Govt. Portal. Failure to comply with this requirement will make your application ineligible.			
Categories	For Adults [age18 and above]	For Minors/ Newborn	For applicants applying on basis of Spouse
Current Passport	Current passport copy and Citizenship Certificate/ Foreign Passport and National ID/Chilean RUT	Current passport copy and Birth Certificate	Current passport copy

For children born in Chile whose parents have chosen to obtain a Chilean passport for them, please note that the application must include copies of both parents' Indian passports as well as the Chilean RUT cards or valid visas. All documents should be self-attested. Children in this situation are not eligible to receive Indian passports, as Indian law does not allow for the simultaneous holding of Indian and foreign passports.

Indian Origin Proof	Cancelled Indian passport (first and last page) with stamp showing 'Cancelled on acquiring foreign citizenship' as one file. In case, there is no Indian origin proof, Nativity Certificate can be uploaded here. <i>For applicants that do not have or never obtained an Indian passport, they can upload their 'Nativity Certificate' or 'OCI or PIO card of their parent as proof of Indian origin</i>	Copy of cancelled Indian passport and renunciation certificate [If applicable] If applicant born outside India and never had any Indian passport, upload first and last page of both parent's surrendered Indian passports showing the 'Cancelled on acquiring foreign citizenship' stamp.	Spouse's surrendered Indian passport (first and last page) showing the 'Cancelled on acquiring foreign citizenship' stamp.
Indian Visa	Previous Indian Visa copy [If available]	Previous Indian Visa copy [If available]	Previous Indian Visa copy [If available]
PIO Card	If already a PIO card holder than copy of PIO card	If already a PIO card holder than copy of PIO card	If already a PIO card holder than copy of PIO card
Spouse OCI Card	Upload spouse's OCI card first and last page as one file		Copy of Spouse OCI card if applicable
Relationship Certificate	Birth Certificate if applying through parents	Copy of parents Indian passport or OCI card OR Statement of live birth Certificate reflecting both parent's names Notarized Parental Authorization Form for OCI for Minor	Copy of Birth Certificate + Apostilled Marriage Certificate
Marriage Certificate	Marriage Certificate or Divorce or Death Certificates can be uploaded here, if applicable	Copy of parents' Marriage Certificate Joint Notarized affidavit if applicable	Marriage Certificate attested by the concerned Govt.

Please go to following link to start the application: <https://ociservices.gov.in/>





Online OCI Services

Select One Of The Following Options As Per Your Requirement

Please click here if making fresh application

Fresh Application

Complete Partially-Filled Application

If you have the Temporary number, please put it here to complete your application



Back To Main Menu



Online OCI Services

OCI Registration Form

Please choose correct location as per the Consular Jurisdiction.

Place of submission*
Select Country

Surname

Given Name*

Have you ever changed your name? If yes, click the box and give details. ☐

Sex*
Select Gender

Date Of Birth*

Country Of Birth*
Select Country

Place Of Birth*

Current Nationality*
Select Country

Visible Mark*

Marital Status*
MARRIED

Applicant's Passport Details

Passport Number*

Date Of Issue*

Place Of Issue*

Applicant's Family Details

Father's Name*

Father's Nationality*
Select Country

Mother's Name*

Mother's Nationality*
Select Country

Spouse's Details

Spouse's Name*

Spouse's Nationality*
INDIA

Marriage Registration Date

Are You applying OCI on the basis of Indian Spouse/ Spouse's OCI-Card?
Select Any one ☒ YES ☐ NO [\[click here for details\]](#)

Spouse's Passport No

Issue Date

Issue Place

As per Chilean/ foreign passport

As per Indian passport or Birth Certificate

Please click Yes **ONLY** if you are applying on the basis of spouse

Press on save and continue

Exit Save & Continue



Online OCI Services

OCI Registration Form (Page-II)

Temporary Application ID
18020252RXN9H

Occupation Details

Occupation * BUSINESS

Address of Employer * 123 ABC STREET

Address Line 2 USA

Applicant's Address Details

Present Address* 123 ABC STREET

PAPATOETOE

Mobile No* 006412345678

Telephone No* 006412345678

Email abc123@mail.com

Native Place Address* HOUSE NO 262

DELHI CANTT NEW DELHI

Aadhaar No 123456789000

To know more about ADHAAR No, please [click here](#)

Exit Save and Exit Next

Please note down your temporary application id

Please fill in the required information

Click on NEXT

Verify Information

Temporary Application ID
18020252RXN9H

Please verify information provided by you. Submission of this form will never allow you to change your information for this application. If you need to change the information provided, click on Modify button provided below.

Applicant Information

Country Selected CHILE

Mission Selected SANTIAGO-CHILE

Surname KADIAN

Given Name RAVINDERSINGH

Previous Name Never Changed

Sex MALE

Date Of Birth 02/DEC/1988

Country Of Birth INDIA

Birth(State) DELHI

Place Of Birth DELHI

Current Nationality CHILEAN

Visible Mark MOLE ON LEFT CHEEK

Marital Status UNMARRIED

Family Information

Father's Name MAHENDER KADIAN

Father's Nationality INDIA

Mother's Name KAVITA KADIAN

Mother's Nationality INDIA

Passport Information

Passport Number 123456

Date Of Issue 01/DEC/2014

Place Of Issue WLG

Occupation Details

Occupation BUSINESS

Address of Employer 123 ABC STREET

CHILE

Residential Address Details

Present Address 123 ABC STREET

PAPATOETOE

SANTIAGO

Mobile No 006412345678

Telephone No 006412345678

Email abc123@mail.com

Modify Submit

Please carefully verify the information

Please carefully verify the information

Click on Modify if you are required to change any information otherwise press submit

Online OCI Services

OCI- Registration Image Upload

Temporary Application ID
49039922XSTCE

Thanks For Submission Of Your Details
Your File Reference Number is
NZLW004E4M15

Please ensure following points before uploading photo

- Applicant's Image and Applicant's Signature Image should be of jpeg or jpg format
- Applicant's Image and Applicant's Signature Image size should not be larger than 30KB
- Applicant's Images must be square; i.e, aspect ratio must be 1:1
- Applicant's Signature Images should have aspect ratio must be 1:3
- If you don't want to upload photograph. You can click the "Exit Now" button

Click here to proceed for the photo and signature as per the requirement

Uploading Image - Windows Internet Explorer

http://passport.gov.in/oci/uploadingImage

Applicant Photo/Signature Upload

To upload applicant's Image

C:\Program Files (x86)\M...

To upload applicant's Signature

C:\Program Files (x86)\M...

http://passport.gov.in/oci/uploadPhoto.action 75%

Please upload your photo and signature here and click on upload

Select the appropriate file from your computer

Click upload

Online OCI Services

OCI- Registration Image Upload

Temporary Application ID
18020252RXN9H

Thanks For Submission Of Your Image
Your File Reference Number is
NZLW0137EN15

Please ensure following points before uploading photo

- Applicant's Image and Applicant's Signature Image should be of jpeg or jpg format.
- Applicant's Image and Applicant's Signature Image size should not be larger than 30KB.
- Applicant's Images must be square; i.e, aspect ratio must be 1:1
- Applicant's Signature Images should have aspect ratio must be 1:3



SIGNATURE

The photo and signature uploaded will be shown here.

Click on uploaded successfully or to do it again click on upload again.

Online OCI Services

OCI-Registration Confirmation

Thank You, for your interest in Online OCI-Registration Process.

Your File Reference Number is
NZLW0137EN15

Till now you have successfully registered Part-A for the following applicant(s).

Applicant Name	File Reference Number
RAVINDERSINGH KADIAN	NZLW0137EN15

[Proceed To Part-B](#) [Exit](#)

Please note the file reference number

Click here to complete part B

Online OCI Services

OCI Registration Part-B

Other Details of Applicant(s)

Citizenship Details

Have you/any member of your family applied for OCI registration earlier? ☐ Yes ☒ No
If YES, give details(Reference No., when and where applied and what was the outcome)

Whether the applicant(s) sought asylum before applying for present citizenship? ☐ Yes ☒ No
If YES, give specific details when and why

Whether the applicant(s) had ever been a citizen of Pakistan or Bangladesh at any time? Yes/No ☐ Yes ☒ No
If YES, give specific details

Whether either of parents or grandparents or great-grandparents of applicant(s) had ever been citizen of Pakistan or Bangladesh at any time? Yes/No ☐ Yes ☒ No
If YES, give specific details

Whether the applicant(s) (other than minor child/children) has worked / is working in Armed Forces/Para-military/Police/security/intelligence organizations? Yes/No ☐ Yes ☒ No
If YES, give specific details

Present Nationality Details

Applicant Name	Present Nationality	Acquisition Method	Date
RAVINDER SINGH KADIAN	NEW ZEALAND	BY BIRTH	

Acquisition date is required

Other Details

Previous Nationality of Applicant(s) (If Any)
RAVINDER SINGH KADIAN

Do you have relatives staying in India? ☐ Yes ☒ No

Has any of the applicant(s) faced criminal proceeding ? ☐ Yes ☒ No

Please select the applicable answers

Please provide the name, address and relationship if you have any family in India.

Please click on submit to go to next page



Online OCI Services

Online OCI Registration

YOU HAVE BEEN SUCCESSFULLY COMPLETED BOTH PART-A & PART-B OF ONLINE OCI REGISTRATION FOR THE FOLLOWING APPLICANT.
YOU ARE REQUESTED TO GENERATE FILLED REGISTRATION FORM FOR FUTURE REFERENCE.
YOU ARE REQUESTED TO UPLOAD APPROPRIATE DOCUMENTS. OTHERWISE YOUR APPLICATION WILL NOT BE CONSIDERED.

<u>Applicant Name</u>	<u>Web File-Number</u>
RAVINDERSINGH KADIAN	NZLW0137EN15

To generate filled Registration Form

Generate Registration Form

To Exit

Exit

Please generate your form and a take print of it



Online OCI Services

Online OCI Registration

YOU HAVE BEEN SUCCESSFULLY COMPLETED BOTH PART-A & PART-B OF ONLINE OCI REGISTRATION FOR THE FOLLOWING APPLICANT.
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<u>Applicant Name</u>	<u>Web File-Number</u>
RAVINDERSINGH KADIAN	NZLW0137EN15

To upload supporting documents (Mandatory)

Upload Documents

To Exit

Exit

Start uploading the documents by clicking here

You can open your form from here

Do you want to open or save NZLW0137EN15.pdf from passport.gov.in?

OpenSaveCancel



Online OCI Services

OCI Document Upload

Note- To proceed the uploading of documents for your OCI-Application, provide your Passport Number along with Online Registration No/ File (Acknowledgment) No

Online Document Upload for OCI-Registration is available only for the Applicants which have successfully filled PART-A and PART-B Forms.

[Forgot Registration-Number?](#)

Enter Passport Number *

123456

Online Registration No *

NZLW0137EN15

ANSWER THIS QUESTION

Question :

Which is smaller 0 or 12 ?

Answer :

0

x

Please answer the question and press proceed

Proceed



Online OCI Services

Online OCI Document Upload

Welcome to Document-Upload Section of Online OCI- Registration

Applicant Name

RAVINDERSINGH KADIAN

Web File-Number

NZLW0137EN15

Document Upload

Select a Document Type to upload

Select Document

CURRENT PASSPORT

INDIAN ORIGIN PROOF

INDIAN VISA

PIO CARD

SPOUSE OCI CARD

RELATIONSHIP CERTIFICATE

MARRIAGE CERTIFICATE

Select the document you like to upload and start uploading



Online OCI Services

Online OCI Document Upload

Welcome to Document-Upload Section of Online OCI- Registration

Applicant Name

RAVINDERSINGH KADIAN

Web File-Number

NZLW0137EN15

Document Upload

Select a Document Type to upload

CURRENT PASSPORT

Upload

Upload the document by clicking on UPLOAD button

Exit

